



**ICEA Executive Committee
Minutes
September 12, 2007**

Members Present: Jane Borst, Kelly Hancock (Conference call), Jeff Lobas, Troy McCarthy, Carolyn Nelson, Mary Nelson, Mary Stevens, Brian Wilkes

Staff: Julie Curry, Barb Khal, Marion Kresse, Lisa Sharp, LauraBelle Sherman-Proehl and Susan White (Interim Secretary)

DESCRIPTION

Troy McCarthy called the meeting to order and introductions were made of new members. Jeff Lobas of Child Health Specialty Clinics announced his resignation effective, November 2007. Brian Wilkes will replace Jeff on the Council and Executive Committee (pending Governor Appointment). Susan White is the interim secretary.

Approval of August Minutes:

Troy entertained a motion for approval of the August 8, 2007 minutes. A motion was introduced to make corrections. Two corrections were needed. Page one; the date of meeting should be August 2007 not 2008 and on page two; paragraph 3 the month should be June not May. The Committee approved minutes after changes were entered.

CAPTA (Child Abuse Prevention and Treatment Act)/Foster Care Pilot Update:

Marion shared an update on CAPTA referrals and Children in Foster Care. He distributed a handout referencing what steps have been taken to get information out to parents to assist in their child/children. The Committee took time to discuss what action plans are needed to help increase informing parents and do a better job in follow-up of each referral sent. Marion will edit this handout to include the action plans and will distribute to the Committee when completed.

Overview of New Bureau-Early Childhood Services:

LauraBelle explained how the Early Childhood Services Bureau was established. Early Childhood was previously funded through the Bureau of Student and Family Support Services. LauraBelle presented a chart of the programs (federal and state) that form the new Bureau and explained each program. She also pointed out the consultants from the Student and Family Support Services Bureau that contribute to the Early ACCESS system.

Lead Agency update:

- Office of Special Education Programs has provided guidance on expectations for Annual Progress Report/State Performance Plan report writing. Expectations have increased this year.
- Memorandum Of Agreement (MOA): Signatory agencies are talking about their commitments for the next MOA.
- Area Education Agency (AEA) Directors of Special Education have requested each AEA use an agreed-upon procedures manual for Early ACCESS and Special Education. This will reduce agency work load and increase consistency across agencies in EA. Part B procedures will be done by June 2008. We will need to prepare the Part C procedures with Signatory Agencies. Work on Part C procedures will need to start this year (not wait for federal regulations to be finalized).
- I-Star system for collecting monitoring data is working.
- 100% of sample needed for the Family Survey that measures C4 Indicator was collected by each Region! This is a major accomplishment.
- The Governor's report will be distributed. Everyone will be allowed to receive five copies to distribute.

Signatory Agency updates:

- Child Health Specialty Clinics: Are discussing whether to screen all children for autism that go through their program. There will be a need for Signatory Partners to discuss how to work together to accomplish this screening.
Early Hearing Detection and Intervention (EHDI) grants are available for application again. CHSC will be applying for the three year grant that is due Nov. 12th.
- Department of Human Services: Council for Human Services approved a \$3 million request for children's mental health for assessment and services in the DHS FY09 budget. The Council also moved \$100,000 from Family Support Subsidies to expand Children at Home to more counties.
- Iowa Department of Public Health: EHDI data for all newborn hearing screenings in 2004, 05 and 06 have been entered electronically. The next challenge is to work with private and public audiologists to see themselves as a part of a larger system.
- IDPH: "Off to a Good Start" conference will be in Iowa City, late September. There will be stakeholder input in shaping children's health policy for next legislative session. LauraBelle will be presenting on a panel.

Levels of Service Discussion:

The Committee discussed levels of service for all infants and toddlers. The Committee discussed the need to be proactive rather than reactive. The following questions/issues were discussed:

- Does every "high risk" child need an IFSP to receive monitoring?
- How many "high risk" children do not need services when they are birth to 3, but end up on an IEP after they enter school?
- Can monitoring phone calls/once a month service be used?

Planning for October 10 Meeting:

The Committee identified what issues/topics need to be addressed at the next meeting on October 10. There will be an overview of the Florida model of Level I, II and III. Troy informed everyone about the upcoming New Member Orientation and Iowa Council Early ACCESS meeting on September 20 and 21. The November Executive meeting will be held through a conference call on Nov. 15th at 3:30pm. Susan will make arrangements for this call and distribute instructions on how to be directed into call.

Next Executive Committee Meeting:

Wednesday, October 10, (3 South) Grimes Building-2-4:30pm.

Closing/Adjourn: Troy entertained a motion to adjourn. The motion carried and meeting adjourned.